

Position Available: Communications Specialist

March 31, 2023 Announcements, Staff#jobs, #positionsRick

This part-time position requires a qualified individual to manage the media/technical communications needs of the church. Experience in these areas of local church ministry or closely related programs is desired.

The candidate must demonstrate a mature and growing personal relationship with Jesus Christ. A strong familiarity with web and social media platforms as well as social media analysis tools is required. The candidate should also have a high level of interpersonal and relationship skills when working with ministry departments and staff members, as well as an ability to set schedules, meet deadlines, manage multiple tasks, and work as part of a team. Other expectations include a strong work ethic and a collaborative spirit regarding existing staff.

The Communications Specialist will provide support for planning, publishing, organizing, and updating content and features on all social media platforms, and other web properties.

The position is a part-time position of approximately 10 – 15 hours per week. It is expected that the individual will be present for regular Sunday morning and Wednesday evening church activities, unless the pastor has given prior approval for absences and has been advised of what arrangements have been made to cover the service(s) with a trained volunteer assistant.

Job description is available below:

[Job Description: Communications Specialist](#)

Interested candidates should send a cover letter and resume to Donna Bates, Search Committee Chair, at dbates@triad.rr.com by April 15, 2023.